

ST CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the December 18, 2018 Meeting

In Attendance:

Board Members:

Sheriff Richard Watson, Chairman
Former Fire Chief Donald Feher, Vice Chairman
Mr. Michael Sullivan
Mr. Kevin Elbe
Mr. Ken Easterley

Absent:

Former Mayor George Chance
Police Chief Steven Brown

Staff:

Herbert Simmons, 9-1-1 Executive Director
Kevin Kaufhold, 9-1-1 ETSB Attorney
Bryan Whitaker, Assistant ETSB/EMA Director
Randy Randolph, Operations Manager
Teresa Klucker, 9-1-1 ETSB Secretary

Others In Attendance:

Daryl Ostendorf, O'Fallon PSAP Manager
Ed Cockrell, St. Clair County Board Member

Sheriff Watson called the meeting of the ETSB to order at 9:00a.m. on December 18, 2018 in the 9-1-1 ETSB Director's Office, 101 South 1st Street, Belleville, IL.

The meeting began with the Pledge of Allegiance.

Roll Call:

Richard Watson- present
Donald Feher- present
George Chance- absent
Michael Sullivan- present
Kevin Elbe- present
Steven Brown- absent
Ken Easterley- present

Director Simmons noted that George Chance is still under the weather and Chief Brown had court this morning, so they will both be absent for the meeting.

Public Comments:

Attorney Report:Attorney Kevin Kaufhold had nothing to report and deferred to Director Simmons.

Director's Report:

Items for Information:

Motorola Project Update:Director Simmons and staff continue to work with Motorola as it relates to the relocation of the Norfolk Southern Railroad Tower to CENCOM West. Tower staff began the equipment mapping process on December 12, 2018.

Monthly 9-1-1 Call Statistics: Director Simmons referred to the monthly call stats for the Board to review.

PSAP Consolidation Update:The Directorinformed the Board that the December meeting of the Statewide 9-1-1 Advisory Board was cancelled and the Administrative Law Judge Hearing for Madison County which was supposed to be held on December 11, 2018, has been postponed until the new year.

Director's Annual Report to the County Board:Director Simmons referred to the 2018 Year End Report submitted to Chairman Mark Kern and the St. Clair County Board.

Items for Action:

2019 ETSB Board Meeting Schedule:Director Simmons requested the Board's approval to accept the proposed ETSB Board Meeting schedule for 2019.

A motion was made by Kevin Elbeand seconded by Ken Easterleyto approve the proposed schedule for the 2019 ETSB Board Meeting dates. The motion passed unanimously.

Foertsch Termite and Pest Control Contract Renewal: Director Simmons requested the Board's approval to renew the contractual agreement with Foertsch Termite and Pest Control for the semi-annual spraying of the ETSB building, CENCOM West, and the radio tower sites for 2019. These prices have have remained the same since 2005.

A motion was made by Kevin Elbe and seconded by Mike Sullivan to approve the Foertsch Termite and Pest Control contract for 2019 at a semi-annual cost of \$650.00 for the ETSB building including CENCOM East and CENCOM West, and \$2,450.00 for the radio tower sites. The motion passed unanimously.

2019 ETSB Budget Approval:Director Simmons requested the Board's approval for the submitted proposal of the ETSB Budget for the fiscal year 2019.

A motion was made by Mike Sullivan and seconded by Kevin Elbe to approve the proposed ETSB budget for the fiscal year 2019.

Roll Call Vote:

Richard Watson- yes

Donald Feher- yes

George Chance- absent

Michael Sullivan- yes

Kevin Elbe- yes

Steven Brown- absent

Ken Easterley- yes

Audit Trail, Surcharge Report and Fund Summary:

A motion was made by Mike Sullivan and seconded by Ken Easterley to approve the November 2018 Audit Trail and Surcharge Report and the October 2018 Fund Summary. The motion passed unanimously.

Old Business:

New Business:

Public Comments: St. Clair County Board Member Ed Cockrell requested copies of the meeting agenda to be available for future meetings.

Executive Session:

Adjournment: Sheriff Watson asked for a motion to adjourn the meeting. At 9:06 a.m., a motion to adjourn was made by Don Feher and seconded by Kevin Elbe. The motion passed unanimously.

Respectfully Submitted,
Teresa Klucker

NEXT MEETING

Tuesday, January 8, 2019

9:00 a.m.

101 S. 1st Street

Belleville, IL 62220